

Statute of the Ethics Committee for Academic Research at the Institute of Linguistics

§ 1

1. The Ethics Committee for Academic Research (henceforth the Committee) at the Institute of Linguistics (henceforth IL) is an advisory body, the aim of which is the protection of rights of human research subjects and the maintenance of best practice in academic research with regard to the formulation of research objectives, ethical acceptability of methodology and personal data protection.
2. The Committee shall be composed of 6 members: chairman of the Committee – the Director of IL, vice-chairman – the deputy director of IL, 3 faculty members appointed from the Council of IL who hold at least a PhD degree and secretary – the IL secretary for research.
3. The Committee assesses requests for evaluation from the employees, students and PhD students of IL who intend to undertake or conduct linguistic or related interdisciplinary research involving human subjects.
4. A research project is assessed upon request of the interested party (an IL employee, student or PhD student).
5. The responsibility for ensuring the compliance with ethical research standards of students and PhD students rests with their supervisors.
6. The decisions of the Committee are issued in accordance with the regulations contained in the Code of Ethics for Researchers (3rd ed., resolution no. 2/2020 passed by the General Assembly of the Polish Academy of Sciences on 15 June 2020).

§ 2

1. Committee members are appointed by the Council of IL upon nomination by the Director of IL. The members' mandate is for 4 years.
2. A Committee member who is author/co-author of a research project submitted for assessment shall not take part in the process.
3. The Committee is convened when need arises, at most on a monthly basis. A written record is kept of the proceedings.
4. The Committee presents an annual report of its activity to the IL Council at the last meeting of the academic year.

§ 3

1. A request for assessment (as in the attached form) is submitted to the IL secretary in electronic and typescript version.

2. The assessment request form is available on the IL website under the tab Employees (→ The Ethics Committee for Academic Research).
3. The deadline for request submission is the 15th day of each month.
4. The Committee shall take decisions by majority vote.
5. The Committee can issue a) a positive opinion, b) a negative opinion; c) a conditional opinion with recommendations for specific changes to be implemented in the research project.
6. A positive opinion of the Committee means that the research project conforms to the ethical standards set for research involving human subjects as it stands.
7. A conditional opinion necessitates a second round of assessment providing that the applicant submits a written statement specifying the corrections to the project within 30 days from notification of the Committee's decision.
8. When in doubt, the Committee may seek advice of an external expert.
9. The Committee issues decisions within 30 days from the submission of the assessment request.
10. Typescript notifications of the decisions of the Committee are forwarded to the applicants by the IL secretary. Reasons are given for negative and conditional opinions.
11. In cases of serious deficiencies and lack of clarity the Committee may ask the applicant to correct the application.